

**Community Energy Cumbria**  
1st Annual General Meeting  
**Wednesday 28<sup>th</sup> September 2016**  
The Lake District National Park Authority Head Quarters, Kendal

**Minutes of the AGM**

**Agenda:**

- **Present:**  
Board Members: Phil Davis (Company Secretary), Caroline Turner, David Horn, Richard Scott  
Observers: Peter Clark, Donna Munro, Sue Munro, Sue Walley, Myrna Horn, Donald Graham, Norah Graham, Peter Davies, Anne Ivinson, Graham Hooley, Michael Carter, Rebecca Cross, Josh Sayle, Hazel Graham.
- **Apologies:** Jane Meeks, Mel McCreesh, Sheila Ripper, Anne Chapman, Robin Yates, Toni Yates, Mark Cropper, Jennie Bleakly
- **Presentation of the Accounts:** Phil Davies (PD) presented the accounts to the board. PD summarised the first year activity of CEC and the accompanying accounts. PD commented that the accountants Robinson Udale are good value. The accounts were proposed as correct by Caroline Turner (CT), and PD seconded. The board agreed unanimously.
- **Proposals for Auditing:** PD informed members that auditing is optional for CEC, but the company has followed the following rules as set out on AGM agenda:
  - Appointment of Independent Accountants
  - Application of Article 84 (1) of the Co-operative and Community Benefit Society Act 2014: The Power to disapply audit requirements
  - Proposal for Further Scrutiny by (a) Board of Directors and (b) by an independent Member of CEC Ltd

Peter Clark proposed this as correct, Graham Hooley seconded and the board approved unanimously.
- **Election of the board of directors:** Donna Munro offered to become board member using her experience in monitoring solar installations. PD agreed and defined role as 'technical scrutiny'. Donna Munro agreed. PD proposed Donna be accepted to the board, Josh Sale seconded.  
  
PD proposed all board stand down. Michael Carter questioned term of office procedure of CEC rules. A short discussion followed, concluding that a succession process will be established at the next board meeting. Peter Clark proposed this as correct, Don Southall seconded and the board agreed unanimously.
- **Application of profits:** PD informed those present that £0 had been made in profit for the 1<sup>st</sup> year. PD will supply cost of operations and profits ahead of second CEC AGM to members. PD asked members to input their thoughts on allocation of profits if they wish. PD highlighted that output predictions are only predictions, and subject to change. Richard Scott concluded the end of the meeting and opened the floor for questions. General discussion followed.
- **AOB:** There was no further business.

End.

Minutes written by Administration and Project Officer for Cumbria Action for Sustainability, Frankie O'Keeffe